



Boutette & Barnett
Trade Distribution Centre

**CONFIDENTIAL
CREDIT**

CUSTOMERS: Remit to Box 7217, London, Ontario, N5Y 5T3
SUPPLIERS: Invoice to Box 7217, London, Ontario N5Y 5T3

LONDON:	1950 Oxford Street E.	Tel: 519-679-1770	Fax: 519-659-1579
ETOBICOKE:	10 Ronson Drive	Tel: 416-244-7700	Fax: 416-244-8551
HAMILTON:	18 Linden Street	Tel: 905-523-4466	Fax: 905-528-9904
WINDSOR:	810 E.C. Row N. Service Rd.	Tel: 519-969-4400	Fax: 519-969-5599
OAKVILLE:	2590 Bristol Circle, #B2,B3	Tel: 905-829-1230	Fax: 905-829-3276

APPLICATION AND AGREEMENT

Thank you for your request for credit facilities. Your Credit Application/Agreement to Boutette and Barnett Inc. operating as B & B Trade Distribution Centre (B & B) must be fully completed, signed, witnessed and received in our London Office in order to expedite processing. This agreement governs all sales to you of B & B products on terms and conditions set forth on the overleaf or which may be established from time to time by B & B.

General Business Details:

Legal Business Name: _____ Telephone: () _____
 Trade Name/Division of/Parent Co.: _____ Telefax: () _____
 Main Email: _____ Street Address: _____ City: _____
 Province: _____ Postal Code: _____ How long at this address: _____
 Owned Rented If rented, name of Landlord: _____
 Shipping Address (if different from above): _____
 Nature of business: _____ Date business commenced: _____
 Legal form of business: Proprietorship Partnership Corporation HST No.: _____
 Do you require: P.O. # Yes No Release # Yes No Other Reference: _____
 Please indicate closest B & B branch: London Windsor Hamilton Etobicoke Oakville
 Do you require: Invoices Emailed Mailed or Faxed Statements Emailed Mailed or Faxed
 Name of contact person for accounts payable: _____ Email: _____

Ownership Details:

Principal Owner/Shareholder: _____ Title: _____
 Home address: _____
 Other owner/partner/officer: _____ Title: _____
 Home address: _____
 Other key contacts: Name: _____ Title: _____ Email: _____
 Name: _____ Title: _____ Email: _____
 Please provide details of any pertinent previous employment or bankruptcy proceedings

Credit Information:

Annual Sales \$: _____ No. of employees: _____ Net worth of company \$: _____
 Name of bank: _____ Branch: _____ Contact: _____
 Tel. no.: () _____ Fax no.: () _____ Amount of Credit Line/Loan/Overdraft \$: _____
 Account No.: _____ Assignment of Receivables/Assets Yes No
 B & B Credit line desired \$: _____ Estimated monthly purchases from B & B \$: _____

Current Supplier References (Please provide at least 3):

Name: _____ City/Prov: _____ Tel. () _____ Fax. () _____
 Name: _____ City/Prov: _____ Tel. () _____ Fax. () _____
 Name: _____ City/Prov: _____ Tel. () _____ Fax. () _____

Please list all Provincial Licenses held: (Sheet Metal, Refrigeration, Oil Burner, Electrical, Fuel Safety Branch, MCCR Registration No., Gas Tech I, Gas Tech II, Gas Tech III.) List attached

ODP#: _____ Contracting Business License Number: _____

Please refer to Terms and Conditions of credit privileges on next page (or reverse if printed copy).

CREDIT APPLICATION AND AGREEMENT

This is an Application and Agreement for credit and shall apply to any and all credit extended by Boutette & Barnett Trade Distribution Centre ("B & B") to the applicant who understands and agrees to the following terms and conditions of sale:

1. Terms of sale are 1% 10th month following, net 15th month following (including warranty items). A prompt payment incentive of 1% of the net invoice amount (before HST) may be taken provided the payment is received at B & B's London Office by the 10th of the month following the date of the invoice and there are no past due amounts outstanding.
2. All returns must be authorized in writing and a return goods number issued before returning. All returns are subject to inspection and restocking charges may apply. **Special Order Items Are NOT Accepted For Return.** Shipping errors or manufacturing defects exempted.
3. All remittances should be directed to our London Office at P.O. Box 7217, London, Ontario, N5Y 5T3. NSF cheques will be subject to a \$25.00 processing charge. A service charge of 2% per month (24% per annum) may be applied to overdue balances.
4. Failure to comply with these Terms and Conditions may result in cancellation of credit privileges without notice. As members of Dun & Bradstreet and the Credit Bureau, historical credit information is reported on request.
5. Applicant agrees to bear all costs incurred in collecting any unpaid amounts including, but not limited to, collection agency, legal fees and court costs. Applicant agrees to grant to B&B a security interest in any personal property of the signatory to secure any obligation owing by the Applicant to B&B.
6. The information given in this Application and Agreement is warranted to be true and correct and given for the purpose of obtaining credit.
7. The Applicant consents to the obtaining of credit and/or personal information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the applicant to any credit reporting agency or to any person with whom the applicant has or proposes to have financial relations.

Authorized Officer/Owner:

Witness:

Signature Date

Signature Date

Print Name

Print Name

FOR OFFICE USE ONLY

Customer No. _____
Delivery Route No. _____
Salesperson _____
Credit Limit \$ _____
Category _____

Approved by: _____
Sales Manager

Credit Manager